|  |  |  |  |
| --- | --- | --- | --- |
| **ITEMS** | **DIMENSIONS/NUMBER AND COMMENTS/REMARKS** | **YES** | **NO** |
| **COMPETITION SITE** |
| Number of competition/warm up courts and orientation | *Indicate for both* |  |  |
| Capacity for spectators | *Indicate capacity and type (deck chairs, snow tribune, etc.)* |  |  |
| Size of the playing areas | *Minimum 22m x 14m* |  |  |
| Snow quality and depth | *Natural or artificial, texture, quantity* |  |  |
| Signage | *Court numbers, Entry/Exit, Reserved areas, Offices, Medical etc.* |  |  |
| Mixed zone area for interviews *(if any)* | *indicate size and location* |  |  |
| Results board | *indicate size and location* |  |  |
| **FACILITIES** |
| CEV and Event Office: | *at least 20m2 and close to the courts* |  |  |
| Working space with internet connection |  |  |  |
| Windows PC for VIS software |  |  |  |
| Windows PC or tablet for CEV E-scoresheet and Statistics software | *Adequate number to ensure the smoot operation of both software* |  |  |
| Printer/copy machine | *1* |  |  |
| Telephone line/mobile phone (intern. calls) | *1* |  |  |
| 220V AC power outlets |  |  |  |
| Players area (covered with seats) | *indicate size and location* |  |  |
| Referees area (covered with seats) | *indicate size and location* |  |  |
| Medical area (covered with massage tables) | *with basic medication/medical equipment* |  |  |
| VIP area (if any) | *indicate size and location* |  |  |
| Media area (if any) | *indicate size and location* |  |  |
| Other | *Toilets, Catering, disposal bins etc.* |  |  |
| **MARKETING CHECKLIST** |
| Panels | *As per the CEV Snow Volleyball Brand Guidelines*  |  |  |
| Competition title banner |  |  |  |
| CEV & commercial partner banner |  |  |  |
| Usage of CEV and commercial partner logos |  |  |  |
| CEV flags |  |  |  |
| Participating countries flags |  |  |  |
| Net advertising |  |  |  |
| Net pole advertising |  |  |  |
| Referee chair advertising |  |  |  |
| Players, officials uniforms |  |  |  |
| Results board |  |  |  |
| Promotional material (poster, flyer, invitations, official brochure, etc.) |  |  |  |
| Other (if any) |  |  |  |
| **Awarding ceremony checklist** |
| Podium for awarding ceremony (if any) |  |  |  |
| Awarding ceremony backdrop (if any) |  |  |  |
| Medals |  |  |  |
| Winners’ trophies/cups (if any) |  |  |  |
| Cheques indicating the event’s earnings (if any) |  |  |  |
| **Others / Comments** |
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| **COURT EQUIPMENT CHECKLIST** |
| **ITEMS** | **BRAND/MEASUREMENTS** | **QUANTITIES** |  |
| Lines | Two sidelines and two end lines; 5-8 cm wide | 1 set per court + 1 reserve |  |
| Posts | 2,55m height | 1 set per court |  |
| Posts' pads | As per the CEV Snow Volleyball Brand Guidelines | 1 set per court |  |
| Net | 8,5m long and 1m wide | 1 per court + 1 reserve |  |
| Side bands | 5-8cm wide and 1m long | 2 per net + reserve |  |
| Antenna | 1.8m long and 10mm in diameter | 1 set per court + 1 reserve |  |
| Height of the net | 2,43m (men); 2,24 (women) |  |  |
| Net measuring rod | 2.5m long | 1 per court |  |
| Referee's chair and pads | As per the CEV Snow Volleyball Brand Guidelines | 1 set per court |  |
| Balls | Mikasa SV335-V8 | Min. 3 per court + reserve |  |
| Panels | As per the CEV Snow Volleyball Brand Guidelines |  |  |
| Sound system in Center Court | Well-tuned sound system for announcements and music | 1 |  |
| Large Scoreboard | Display the score, country code or flag and colour | 1 per court |  |
| Manual scoreboard |  | 1 per court |  |
| Scorer's table |  | 1 per court |  |
| Scorer's chairs |  | 2 per court |  |
| Paddles numbered 1,2,3,4 |  | 1 set per court |  |
| Players' chairs |  | 4 per court |  |
| Leveling rakes |  | 4 per court |  |
| Hand pump |  | 2 |  |
| Ball pressure gauge | units in mbar or hPa | 1 per court |  |
| Separation of adjacent courts  | net of minimum 3m height |  |  |

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| **Other / Comments** |
| **HOMOLOGATION OF THE VENUE** | **YES** |  |
| **NO** |  |
| *In case the CEV Supervisor cannot homologate the venue, the reasons must be communicated to the CEV in writing including all negative aspects into the comments above* |

**This form must be sent by the CEV Supervisor to** **snow@cev.eu** **1 day before the 1st competition day of the event.**

Signature of the CEV Supervisor Date, Time and Venue